

1 **LITTLE TRAVERSE BAY BANDS OF ODAWA INDIANS**

2 Regular Meeting of the Gaming Board of Directors

3 911 Spring Street

4 Petoskey, MI 49770

5 March 18, 2005 – 6:00 pm.

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8 Meeting called to order at 6:00 pm.

9 Board Members Present:

10 Chairperson Sheran Patton

11 Vice Chairperson Judy Pierzynowski

12 Secretary Carol Mc Fall

13 Director Dollie Keway

14 Excused:

15 Treasurer Bill Denemy

16 Staff Present:

17 John Espinosa, General Manager

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19 **1.Motion made by Vice Chairperson Pierzynowski and supported by**  
20 **Chairperson Patton to adopt the agenda for March 18, 2005. Vote 4 yes. 0**  
21 **no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

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23 **2.Motion made by Vice Chairperson Pierzynowski and supported by**  
24 **Director Keway to approve the minutes for March 11, 2005 as written. Vote**  
25 **4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

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27 **3.Motion made by Vice Chairperson Pierzynowski and supported by**  
28 **Director Keway to have the phone poll dated 3.14.05 for Birchwood Electric**  
29 **Company to be entered into the minutes of 03.18.05. Vote 4 yes. 0 no. 0**  
30 **abstained. 1 absent (Treasurer Denemy). Motion carried.**

31 Attachment

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33 **General Manager's Report:**

34 **4.Motion made by Chairperson Patton and supported by Secretary Mc Fall**  
35 **to accept the General Manager's verbal report for 03.18.05. Vote 4 yes. 0**  
36 **no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

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38 **5.Motion made by Secretary Mc Fall and supported by Vice Chairperson**  
39 **Pierzynowski to accept the Chairperson's verbal report for 03.18.05. Vote 4**  
40 **yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

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42 **Casino Expansion Motions**

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44 **(1)Motion made by Vice Chairperson Pierzynowski and supported by**  
45 **Chairperson Patton to approve the purchase of glass display cases from**  
46 **National Equipment Company, Inc. in the amount of \$2,006.00 for the**  
47 **casino expansion. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer**  
48 **Denemy). Motion carried.**

**(2) Motion made by Secretary Mc Fall and supported by Director Keway to approve the purchase of countertop for Guest Services from Home Depot in the amount of \$2,385.00 for the casino expansion.**

**Job Description Motions**

**(A) Motion made by Secretary Mc Fall and supported by Vice Chairperson Pierzynowski to approve the job description for the Convention Services Manager position. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

**(B) Motion made by Chairperson Patton and supported by Secretary Mc Fall to approve the revised job description for the Hotel Operations Director position. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

**(C) Motion made by Vice Chairperson Pierzynowski and supported by Chairperson Patton to approve the revised job description for the Resident Manager position for the Hotel. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

**(D) Motion made by Director Keway and supported by Secretary Mc Fall to approve the revised job description for the Front Desk Supervisor position for the Hotel. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

**(E) Motion made by Vice Chairperson Pierzynowski and supported by Director Keway to approve the revised job description for the Front Desk Clerk position for the Hotel. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

**(F) Motion made by Secretary Mc Fall and supported by Vice Chairperson Pierzynowski to approve the revised job description for the Night Auditor position for the Hotel. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

**(G) Motion made by Vice Chairperson Pierzynowski and supported by Secretary Mc Fall to approve the revised job description for the Housekeeping Supervisor position for the Hotel. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

**(H) Motion made by Director Keway and supported by Chairperson Patton to approve the revised job description for the Common Area/Grounds Attendant position for the Hotel. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

**(I) Motion made by Chairperson Patton and supported by Vice Chairperson Pierzynowski to approve the revised job description for the Laundry Attendant position for the Hotel. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

**(J) Motion made by Director Keway and supported by Chairperson Patton to approve the revised job description for the Room Attendant position for the Hotel. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

**(K) Motion made by Vice Chairperson Pierzynowski and supported by Director Keway to approve the revised job description for the Hotel Bar/Deli Supervisor position for the Hotel. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

**(L) Motion made by Secretary Mc Fall and supported by Chairperson Patton to approve the revised job description for the Deli Attendant position for the Hotel. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

**(M) Motion made by Director Keway and supported by Chairperson Patton to approve the revised job description for the Hotel Bartender position for the Hotel. Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

Recess 7:40 pm.

Reconvene 7:45 pm

Public Comment opens at pm. 8:15 pm.

Public Comment closes at pm. 8:16 pm.

The next work session with the Gaming Regulatory Commission is scheduled for 03.19.05 at 9:00 am. to work on P&P.

The next work session with the Gaming Regulatory Commission is scheduled for 04.01.05 at 6:00 pm. to work on P&P.

The next regular meeting is scheduled for 04.03.05 at 10:00 am.

The next regular meeting is scheduled for 04.15.05 at 6:00 pm.

The next work session with the Gaming Regulatory Commission is scheduled for 04.16.05 at 10:00 am.

General Manager John Espinosa departs at 8:05 pm.

**(6) Motion made by Chairperson Patton and supported by Vice Chairperson Pierzynowski to adjourn at 8:19 pm . Vote 4 yes. 0 no. 0 abstained. 1 absent (Treasurer Denemy). Motion carried.**

These minutes have been read and approved as written.

April 3, 2005

**Carol Mc Fall, Secretary**

April 3, 2005

**Sheran Patton, Chairperson**